



CITY OF BOULDER

Housing & Human Services

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AFFORDABLE HOUSING LIVABILITY GUIDELINES CHECKLIST

*Please refer to the Livability Guidelines for additional information on rationale and requirements.
One checklist per affordable unit to be submitted and approved prior to completion of covenants.*

Date Application Received: _____

Name of Development or Project: _____

Street Address or General Location of Property: _____

Specific unit number: _____

Number of bedrooms in unit: _____

Name of Owner: _____

Phone: _____

Name of Contact: _____

Phone: _____

1. Kitchen: **Unit Size** **Minimum Cubic Feet of Cabinets/Pantry/Storage**

Studio	25
1 Bedroom	32
2 Bedroom	38
3 Bedroom	45

This is generally equivalent to the following lineal feet of cabinets.

Unit Size	Lineal Ft of Base Cabinets	Cubic Ft of Base Cabinets	Lineal Ft of Upper Cabinets	Cubic Ft of Upper Cabinets	Total Cubic Ft
Studio	4	17	3	8	25
1 Bedroom	5	22	4	10	32
2 Bedroom	6	26	5	12	38
3 Bedroom	7	30	6	15	45
4 Bedroom	7	30	6	15	45

* Assumes standard 24" depth and 26" height for base cabinets and 12" depth and 30" height for upper cabinets.

Materials **Manufacturer/brand**
Cabinets _____

Lineal Ft. **Cubic Ft.**
Cabinets _____

Materials **Manufacturer/brand**
Countertops _____

2. Appliances:

Required:

Year	Make/Model	Warranty/years (1 year min.)
Stove		
Oven		

Required if Provided in Market Rate Units:

Year	Make/Model	Warranty/years (1 year min.)
Refrigerator provided in market rate units? Y/N _____ if yes:		
Dishwasher provided in market rate units? Y/N _____ if yes:		
Year	Make/Model	Warranty/years (1 year min.)

Optional:

Year	Make/Model	Warranty/years
Microwave		
Disposal		

3. Furnace:

Year	Make/Model	Warranty/years (5 year min.)
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4. Storage Space:

A. Each bedroom must have a closet with a minimum of 4 feet of clothes hanging space, and a minimum depth of 22".

Bedroom Closets	Dimensions
Bdrm closet #1	
Bdrm closet #2	
Bdrm closet #3	
Bdrm closet #4	

B. Linen storage closet storage area (a minimum size of 24" in width and 12" depth) with fixed or adjustable shelves shall be provided. Linen storage may be provided as part of a large bedroom or walk-in closet but must provide both the required closet space and linen space sizes.

Dimensions
Linen

C. An entryway or storage closet or space (a minimum of 30" in width and 24" in depth) shall be provided near at least one of the outside entry ways into the unit for coat and shoe storage.

Dimensions
Entryway or Storage

D. In addition to pantry, bedroom closets, linen and entry hall closet, additional enclosed storage space must be provided (garage, extra closet, basement, or outdoor enclosed storage) and square footage of storage area must at minimum meet the standards listed in the table below. For safety reasons, mechanical rooms must be separate from this storage space.

Unit Type	Minimum Storage Area
Studio	30 SF
1 Bedroom	40 SF
2 Bedroom	50 SF
3 Bedroom	60 SF
4 Bedroom	70 SF

Dimensions
Additional Storage

5. Closet/Storage Doors: Closet and storage area doors open outward? (Exceptions are possible for walk-ins and other large closets). Y/N_____

Exception(s) _____	Location _____	Dimensions _____
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6. Floor Coverings: Describe all floor coverings and warranty of materials.

Room	Flooring Type	Brand	Manufacturer Warranty (10 year min. for wood flooring)

7. Room Sizes:

A. Bedrooms shall be a min. of 90 square feet, with no dimension less than 9'0".

Bedrooms	Dimensions
1. _____	_____
2. _____	_____
3. _____	_____
4. _____	_____

B. Living Rooms shall provide at least 120 square feet (12' x 10', min. lineal dimension) of space.

Living Room	Dimensions
_____	_____

C. The Eating or Dining Area shall provide at least 72 square feet (9' x 8', min. lineal dimension) of space.

Eating / Dining Area	Dimensions
_____	_____

7. Lighting and Ventilation: All habitable rooms (excluding bathrooms, laundry rooms, storage rooms and similar rooms) shall be provided with natural light by means of exterior glazed openings with an area not less than one tenth of the floor area of such rooms.

For any rooms that do not meet the requirements (exceptions) please describe mitigation methods that meet IBC or IRC standards.

All rooms meet minimum lighting and ventilation requirements? Y/N_____

Exceptions _____

8. Access to Laundry: Laundry facilities must be provided in permanently affordable units if it is provided in market rate units.

Laundry provisions provided in market rate units? Y/N_____ if yes;

Check laundry provision provided in this PA unit;

Private washer/dryer hook-ups _____

Shared common laundry _____

9. Air conditioning/Air cooling: Air conditioning must be provided in permanently affordable units if it is provided in market rate units.

Air conditioning provided in market rate units? Y/N _____ if yes;

Year	Make/Model	Warranty/years (5 year min.)
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Upper floor units without cross ventilation (windows on more than one side) must provide some type of cooling method (ceiling fans, attic fans, shading devices, evaporative cooler)

Does this unit have adequate cross ventilation in all rooms? Y/N _____ If NO; describe cooling method _____

I understand that any deficiencies can result in a reduction of the maximum allowable sales price for this unit or a monetary penalty to be paid prior to receiving a certificate of occupancy for this building.

I certify that all the information contained in this application is true and complete. I agree to report any changes to this information, and understand that changes must be approved by the City of Boulder.

Owner or Owners Representative Signature

Date

STAFF USE ONLY

Application Approved by: _____ **Date:** _____

Deficiency	Mitigation	Date completed